



Director of HevrutaAmerica
The Shalom Hartman Institute of North America

Mission and Philosophy

The Shalom Hartman Institute is a leading center of Jewish thought and education, serving Israel and North America. Our mission is to strengthen Jewish peoplehood, identity and pluralism and ensure that Judaism is a compelling force for good in the 21st century.

Background

As a result of COVID-19, college students are facing a significant disruption to their education for the foreseeable future. The prospect of a remote college experience this fall, and likely beyond, is leading many students to seek alternative experiences for the coming year. The Shalom Hartman Institute of North America (SHI NA) is poised to be of service to these students in this difficult time and proposes to help meet the temporary demand for meaningful engagement and learning outside of a campus framework with a new short-term, online, immersive study program (“gap year”) for college students.

Position

SHI North America (SHI NA) has an exciting opportunity for a dynamic, motivated, experienced, creative, and organized professional to launch and run a virtual gap year program in America to begin in fall of 2020. This is a one-year grant-funded position, with the potential to become a permanent position at SHI NA.

Modeled after our successful Hevruta gap year program in Israel, HevrutaAmerica will provide up to 100 total participants with an intensive virtual cohort experience for one or both semesters of the 2020-21 school year. The program will be themed on “the Jewish future,” and each semester would have a broad subtheme enabling a multidisciplinary, ideas-based curriculum on major questions facing the Jewish people as related to Israel, American Jewish identity, the Jewish community and its values, and courageous leadership.

We expect that participation in HevrutaAmerica will be a primary commitment for students. Additionally, participants would engage in substantial work outside of class time – writing papers, reading course material, and working on group projects. Students will undertake a significant volunteer commitment as well.

The Director of HevrutaAmerica will design and lead this program - playing a key role in creative programmatic and educational development, management, and execution. The ideal candidate will have proven experience with designing and facilitating for this age group, will be extremely organized, strong

on follow-through and strategic thinking, and a quick learner. This person will additionally possess a strong understanding of and commitment to SHI's mission and key issues and tensions affecting the Jewish community.

Responsibilities and Duties

- Design, plan, and execute *HevrutaAmerica*. Design work includes developing programmatic strategy and an educational arc to creatively deploy SHI NA's content, faculty, and programmatic resources. Create a schedule with appropriate rhythm, manage recruitment.
- Facilitate programming, and manage student experience and dynamics.
- Manage administrative support toward smooth programmatic operations.
- Build and sustain excellent relationships with students and key partner organizations.
- Optimize *HevrutaAmerica* toward strengthening SHI NA as a whole, and develop systems to track effectiveness and impact in reaching wide networks of influence, including funders.

Qualifications

Experience and Knowledge

- Extensive experience with conceiving of and developing educational arcs and programs, especially for cohort experiences and/or for this age group.
- Deep understanding of major issues facing the Jewish people; a commitment to the values-based approach of SHI and an ability to advance a mission that seeks to reduce polarization on substantive issues.
- Demonstrated experience managing timelines and work plans;
- Strong track record developing and cultivating individual and institutional partnerships and relationships.
- Familiarity with the North American Jewish communal landscape and institutions.
- Ability to delegate and supervise others appropriately.
- Excellent communication skills, including experience with public speaking.
- Exceptionally organized and detail-oriented; able to manage multiple complex tasks.
- BA / BS or equivalent; advanced degree preferred

Personal Characteristics

- Highly professional demeanor.
- Proven ability to thrive in a dynamic, high-energy environment.
- Track record of demonstrating sound judgment by making appropriate decisions and knowing when to take initiative in identifying problems and devising solutions.
- Capable of working independently as well as collaboratively.
- Excellent interpersonal abilities, including a customer-service oriented demeanor.
- Flexible work style with the ability to work under tight deadlines and with shifting priorities.
- Inquisitiveness and an openness to learning, including new software and technologies.
- Good sense of humor.

Salary range and benefits: \$105,000 - \$120,000, commensurate with experience. Very competitive benefits package.

To apply

Please send a resume and cover letter to jobs@shalomhartman.org. The cover letter should include descriptions of positions with relevant experience, and demonstration of successful expertise in the core demands of the position. No phone calls please.

We thank you for your interest in career opportunities with The Shalom Hartman Institute. Due to anticipated high volume, only those candidates selected for an interview will be contacted. Candidates who will be interviewed can expect a response within 3-4 weeks.